**MAY 21, 2021 Board Meeting**

**START TIMES: 9 a.m. (PACIFIC) ● 10 a.m. (MOUNTAIN) ● 11 a.m. (CENTRAL) ● noon (EASTERN)**

**Agenda**

* **Welcome/Call to Order** ~ *Melinda Grismer*
* **Roll Call** ~ *Crystal Tyler-Mackey*
  1. Melinda Grismer
  2. Adam Hodges
  3. Susan Jakes
  4. Daniel Eades
  5. Joy Moten-Thomas
  6. Crystal Tyler-Mackey
  7. Tamara Ogle
  8. Michelle Eley
  9. Kara Salazar
  10. Katie Hodges
  11. Molly Donovan
  12. Rachel Welborn
  13. Brent Elrod
  14. Michael Wilcox
  15. John Phillips
  16. Jamie Rae Walker
  17. Donna Rewalt
  18. Michael Dougherty
  19. Emily Proctor
  20. Ricky Atkins
* **Approval of the agenda** ~ *Melinda Grismer*
  + Adam made motion to approve. Susan Jakes seconded. Approved.
* **Approve March 19, 2021 Minutes** ~ *Crystal Tyler-Mackey*
  + Tabled until enough people have had time to review minutes.
* **Treasurer’s report - Accept and file** ~ *Daniel Eades* 
  + Registration fees surpassed last years. Sponsorships were about $12,000. Adam made motion to approve the motion. Susan Jakes seconded. Approved.
* **The Association Source** ~ *Ricky Atkins, NACDEP Executive Director*
* Working on certificates, awards and other post-conference logistics. Ricky offered to show new board members how to use MemberCliks. Asked about whether to keep student members in roster as members or to remove. Discussion will ensue later in the session.

**Partner Reports**

* Natl. Institute of Food & Agriculture (NIFA) ~ *Brent Elrod*
  + No formal report this time but wanted to congratulate all on a successful conference. Welcome to the new board members and thanks for stepping in to leadership.
* Regional Rural Development Centers Rep. - *Michael Wilcox*
  + Dr. John Green hired to serve as SRDC director - <http://extension.msstate.edu/news/feature-story/2021/john-j-green-named-srdc-head-msu>
  + Encourage participation in regional summit <https://www.nationalextensionsummits.com/>
  + New CD Extension library - <https://cdextlibrary.org/>
    - Supported in partnership of NACDEP and is a great space to share resources. Encouraged NACDEP board members to submit resources
  + NCRRDC restarted webinars and going well so far
    - <https://ncrcrd.ag.purdue.edu/webinars/>

**Standing Committee Reports**

* Finance Committee ~ *Daniel Eades (until a chairperson is appointed)*
  + Still seeking a committee chair – for at least a year
* Communications Committee ~ *Jan Steen, Jaime Menon*
  + Not on but worked diligently for and during the conference.
* Marketing Committee ~ *Emily Proctor*
  + Looking forward to great efforts moving forward.
* Member Services Committee ~ *Michael Dougherty*
  + Held newcomer welcome session -lightly attended but good. There’s a great video posted that will be good for not only new members, but even those who have been around. https://www.youtube.com/watch?v=5ppJ7m5r7qY
  + Meetings established for a same time monthly.
* Resolution and Policy *~ Adam Hodges*
  + Not much to share at this time.
* Recognition Committee ~ *Rachel Welborn/ Tamara Ogle*
  + Idea shared that we could post committee “next meeting” dates at conference and ask those interested to join to observe
* Development Committee ~ *Adam Hodges/ Peggy Schlecter*
  + Melinda shared that perhaps it’s time to restructure the Development Committee. It’s exciting to see how the endowment is growing. Michael Wilcox encouraged the committee to reimagine itself given where it is now and how far it has come from the beginning.
* Historian Report ~ *Stacey McCullough*
  + Not on call today
* Nominations Committee – *Adam Hodges*
  + Nothing to report. At the next meeting Adam will bring the slate of positions to be filled.

**Updates from the Regions & Partners**

* Northeast ~ *Molly Donovan*
  + Congratulated all for a great conference. Had a good regional meeting and are starting affinity groups around subject matter soon. Asked if there is a master list of the committees including meeting times so she could use it to recruit those in her region to join committees and eventually join the board. Molly offered to get something organized and Emily is working on an email blast and offered to work with Molly.
* North Central ~ *Kara Salazar*
  + Regional meeting went well and is about to reschedule upcoming meetings. Great ideas for collaboration were shared.
* Southern ~ *Susan Jakes*
  + Had great attendance at the meeting. There was interest in collecting COVID-related outcomes. Had lots of awards and heard from the 1890 outgoing and incoming reps.
* Western ~ *Katie Hoffman*
  + Had a quiet, short meeting. Most were supporting the conference. They will keep meeting and will shift focus for the 2023 conference.
* 1890 ~ *Joy Moten-Thomas*
  + Joy lifted up to the board a question of whether the 1890 meetings intended for only 1890 members for open for all – as they were a number of “friends” at the 1890 NACDEP meeting. Adam suggested the meeting at NACDEP be open to others to share what 1890s are doing, but the other meetings may be better to just be 1890 reps. Michael Wilcox offered that this is an opportunity for bridging social capital (ally group, if you will) rather than bonding social capital (affinity group)
* 1994/FALCON ~ *John Phillips*
  + John offered agreement for Michael Wilcox’s observation.
* Joint Council of Extension Professionals (JCEP) ~ *Adam Hodges/Melinda Grismer/Rebekka Dudensing*
  + Rebekka will step into this role. JCEP has moved things around so that the current association president isn’t asked to do a lot of JCEP work at the same time.
* Journal of Extension ~ *Jamie Rae Walker*
  + Jamie Rae shared that work is still happening in the transition and they’re working hard to work out any kinks. Please email “respectfully please” if you are experiencing challenges or long delays.
* PILD ~ pending: *Russ Garner, Nadine Sigle, Ramona Madhosingh-Hector*
  + Melinda welcomed Ramona to the board.
* ELC ~ pending: *Diana Hammer, Donna Rewalt*
  + Melinda expressed welcome and thanks for Diana and Donna.
  + Melinda shared that the board has offered to provide financial support for conference attendance at PILD and ELC to the reps.

**Conference Reports**

* 2021 Conference Recap (registration: 237; kept expenses down) – *Katie Hoffman/Melinda Grismer*
  + Things went relatively smooth. Oxford worked well. 237 registrations, 20 were students. Surpassed goal of 220. Conference went well and people stayed engaged.
* 2022 Conference – *Melinda Grismer/Tamara Ogle*
  + Tamara set up a mobile workshops survey and it was placed in chat.

**Unfinished Business**

* Diversity, Equity & Inclusion (DEI) Committee
  + Need to appoint a chairperson and committee members. Michelle Eley shared that we will need to build a committee and identify a chair for the committee to move the work forward.
* Establishing reduced rate for students who attend 2022 and future conferences

**New Business**

* Encouraging conference participation from 1890 and 1994 institutions – consider establishing a reduced rate for 1890s and 1994s colleagues who attend 2022 and future conferences
* How to retain/add value to NACDEP membership in 2002 and beyond
* Adding a NACDEP directory linked to our profiles showcasing areas of expertise, interest and potential growth
* WCMER (Western Center for Metropolitan Extension and Research) Applied Research Fellow project (Ramona Madhosingh-Hector) – will send Google form to glean interest o NACDEP members in participating

**Comments and Announcements**

**Adjourn**

**Next Zoom Board meeting is June 18, 2021 at 12:00 PM EASTERN)**

Board meetings are by Zoom on the 3rd Friday of each month.

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**Strategic Plan focus areas:**

* Priority #1: Communication Strategy
* Priority #2: Member Engagement
* Priority #3: Financial Stability
* Priority #4: Committee/Board Structure and Function