



National Association of Community Development Extension Professionals

June 8, 2022 Board Meeting
The Alexander Hotel, Indianapolis, IN
12:30-2:00 p.m.

Note: Some items taken out-of-order because people had to leave for other obligations.
Thanks go out to Crystal Tyler-Mackey for taking notes on the latter part of this meeting.

Agenda

- **Welcome/Call to Order** ~ *Rebekka Dudensing*
- **Roll Call** ~ *Michael Dougherty*
Rebekka Dudensing, President
Crystal Tyler-Mackey, President-Elect
Melinda Grismer, Immediate Past President
Michael Dougherty, Secretary
Daniel Eades, Treasurer
Kara Salazar, North Central Regional Rep
Matt Ulmer, Southern Regional Rep
Katie Hoffman, Western Regional Rep
Joy Moten-Thomas, 1890s Regional Rep
- **Agenda** ~ *Rebekka Dudensing*
Matt moved for approval. Melinda seconded. Approved.
- **Approve May 20, 2022 Minutes** ~ *Michael Dougherty*
Michael moved to table. Matt seconded. Tabled.
- **Treasurer's Report** ~ *Daniel Eades*
No report
- **The Association Source** ~ *Ricky Atkins, NACDEP Executive Director*
No report

Introductions and Meeting Recaps from Region and Reps

- Northeast ~ *Molly Donovan (not present)*
No report.
- North Central ~ *Kara Salazar*
Kara looking for alternate ways for recognizing awards in the region. Suggested possibly making a connection through a liaison from each region. Crystal asked about how to recognize people from different regions. It was noted that Daniel has printable program



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PDF. Katie felt her being on committee may help Western Region. Kara felt Regional Reps should be involved.

- Southern ~ *Matthew Ulmer*
No report.
- Western ~ *Katie Hoffman*
Katie described regional discussions. Noted it has been holding alternating year regional conferences to prepare for NACDEP. There will be workshops and in-person sessions this fall. The universities and the RRDC have been supportive.
Kara and Matt interested in learning more about, possibly modeling.
Crystal said had talked potential for linking with the Southern PRN meeting.
- 1890 ~ *Joy Moten-Thomas*
Joy noted cultural history may make it problematic for minorities to attend in West. Need to make people feel welcome. Matt suggested one-on-one emails. Joy said we had to get people connecting. Suggested LinkedIn. Matt suggested sending out notes to keep NACDEP in mind and keep people excited as something that can be done across the whole network. Crystal noted we went people here, valued People's Strengths and Partnerships. Heard positive feedback. Would like to keep that up. Kara asked about buddies. Michael noted that a survey would go out the following week.
- 1994/FALCON ~ *John Phillips (not present)*
Melinda was hoping after FALCON to get more traction with the 1994s. Rebekka said NACDEP would consider having a booth at FALCON.

Conference Reports

- 2022 Conference – *Melinda Grismer/Tamara Ogle/Rebekka Dudensing*
Melinda noted a conversation will occur regarding some refund from the hotel for failing to meet contractual obligations. Issues included reservations, problems processing P-Cards acceptance, Internet. For the conference, everything that the committee envisioned happened. Katie said she made notes of what to copy for 2023.
- 2023 Conference – *Katie Hoffman/Rebekka Dudensing*

Katie said a lot of notes taken during the 2022 conference and regional meeting for what to do at the next conference. Mary Fell, Linda Seals and Melinda Grismer willing to support sessions for the 2023 conference, which is the area of need. Other committees are well-staffed.

Fundraising ideas are emerging. (Discussion of scholarships ensued. Full discussion found below under that heading.) Ricky will be following up with the hotel in Coeur



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d'Alene to ensure that things are ready. Opening reception will be on a boat on the lake. Mobile workshops are mostly scheduled but will be adding the Coeur d'Alene reservation as an option. There will be price points for the hotel accommodations.

Attendees will fly into Spokane and take hotel shuttle to the hotel at about \$30 per person. Mike Gaffney will engage Washington Extension personnel with vans if necessary.

Regional reps can help determine how many participants for each state for state's night out. Some states only have a few members present. The West went as a region (this year). Looking at the 1890s reception and the 1890s will plan it. A 1994s reception can be added, as well – especially if the grant to provide 1994s scholarships is awarded.

Looking at a way to innovate the awards ceremony. Thought that the schedule was well-planned this year.

Both CDS and Rural Sociology have new presidents who want to partner with NACDEP.

Updated more things that NACDEP can do. See the Jamboard link in the agenda for more information.

- Update from Scholarship Committee – *Joy Moten-Thomas*

This year there were 82 scholarship applications. We will need to discuss how to implement things before next year. We will need to be early with messaging on what scholarships will be available. Joy suggests that some can pay for the cost of travel for another NACDEP member to attend the conference.

Old Business

Partner Appointments for 2022-2023

- Joint Council of Extension Professionals (JCEP)
 - *Adam Hodges, Melinda Grismer, Rebekka Dudensing*
- Journal of Extension
 - *Jamie Rae Walker*
- ELC (February 7-9, 2023, Kansas City, MO)
 - *Donna Rewalt, Russ Garner*
- PILD (April 17-19, 2023, Arlington, VA)
 - *Ramona Madhosingh-Hector, Sandra Thompson*



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Standing Committee Leadership

- Finance Committee
 - *Craig Carpenter (Liaison: Daniel Eades)*
- Communications Committee
 - *Jaime Menon and Jan Steen (Liaison: Melinda Grismer [(Matt Ulmer added later)])*
- Nomination/Policy & Procedures Committee
 - *Melinda Grismer*
- Diversity, Equity & Inclusion (DEI) Committee
 - *Michelle Eley and Lupe Valtierra (Liaison: Crystal Tyler-Mackey)*
- Marketing Committee
 - *Susan Kelly (Liaison: Rebekka Dudensing)*
- Member Services Committee
 - *Nicole Breazeale and Nicole Walker (Liaison: Michael Dougherty)*
- Recognition Committee
 - *Eric Walcott and Tamara Ogle (Liaison: Katie Hoffman)*
- Historian Report ~ *Stacey McCullough*.
 - *Rebecca noted that Stacey would like help)*

COVID-Related Refunds

Melinda noted they we do not have the data yet and Ricky needs to figure out refund levels (based on when occur costs). Michael suggested handling the decision by email. Daniel said if organization incurs costs, should be addressed. Joy wondered why people were getting refunds.

Melinda moved to conduct email vote for 2022 COVID refunds within one week. Matt seconded. Approved.

Melinda moved to table the discussion and vote on refund policy until July. Joy seconded. Tabled.

Options to Fund Scholarships Next Year (2023)

Context: This year, the Purdue's NIFA conference grant provides scholarships for new participants from 1890s and 1994s. No 1862 scholarships were provided this year. This year's board and conference committee will need to decide what scholarship options are available. However, we must first determine how to fund scholarships.

Currently, remaining funds at the end of the year and silent auction proceeds are transferred to the endowment, which is at \$ 52,488.22 per the March treasurer's report and must reach \$100,000 before we can use interest (assuming 5%, \$5,000/year) for scholarships. As a reference, the silent auction brings in \$1,000-\$2,000.



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- The finance committee will advise the board as to whether funds should be diverted from end of year transfer to the endowment to fund current scholarships.
- In May, the board voted to create a Fundly fund to support scholarships. 50% of scholarships to 1890/1994 and 50% to 1862.
- Fundly continuation
 - Post-conference follow-up
 - Letters for past givers in future
 - Potential sponsor option to support scholarships

From 2023 Conference Report Discussion:

There are suggestions to consider regarding how scholarships are distributed.

- Should it be full scholarship versus partial?
- Should there be expectations to present in return for scholarship?
- Should there be some way to contribute to the conference such as presenting for serving on a committee? Etc.
- Should there be eligibility for institution types versus all who need it? Etc.

New Business

None discussed.

Board Retreat (including possible dates)

Kara thought beneficial in person. Crystal value in technology but does not replace time together. Melinda wondered if board attendance at board meeting should be part of a cost. (Others noted that should be institutional funding first).

Michael noted about academic scheduling.

Joy moved Nov 1-3 CDL with virtual. Matt seconded. Approved.
[Dates may shift because of hotel commitments.]



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Discussion: Thoughts About Next Year's Conference

Covered as part of 2023 Conference Report

Discussion: Concerns and goals heading into the next year

Informal only.

Adjourn.

Matt moved to adjourn. Meeting ended at 2:04 p.m.

Board meetings are by Zoom on the 3rd Friday of each month (after conference, next one 7/15)

START TIMES: 9 a.m. (PACIFIC) • 10 a.m. (MOUNTAIN) • 11 a.m. (CENTRAL) • noon (EASTERN)