

**Job Description**

**Posting ID #**

700017

**Title**

Associate or Full Professor

**Employing Department**

Vice President for Extension  
and Outreach

**Appointment Conditions**

Faculty – Tenure-Eligible, A  
– Faculty (12 Months),  
Continuous

**Proposed Start Date**

July 1, 2017

**Salary**

Commensurate with  
experience and education.

The Vice President for Extension and Outreach at Iowa State University invites applications for a 12-month, tenure-track Associate or Full Professor to serve as the Director of ISU Extension and Outreach Program to Communities and Economic Development (CED); the Associate Director of the Institute for Design Research and Outreach (IDRO); and the Director of Design Extension.

Iowa State University Extension and Outreach Program to Communities and Economic Development is the primary outreach arm of the College of Design. This unit empowers communities to shape their own futures through research, education, community engagement, economic development, community planning and design. The Community and Economic Development Program serves as an essential conduit between Iowa's communities and the resources of Iowa State University through synergistic partnerships with private and public sectors for the betterment of Iowans.

This position serves at the pleasure of both the Vice President for Extension and Outreach and the Dean of the College of Design. This is a jointly appointed, funded, and supervised position with 80% of the appointment funded by ISU Extension and Outreach. This position reports directly to the Vice President of Extension and Outreach and the Dean of the College of Design. This position will carry minimum expectations in teaching to be negotiated yearly. This administrative appointment also carries a renewable term of five years.

Responsibilities include:

Serve as the director of ISU Extension and Outreach, Communities and Economic Development (CED) and the Associate Director of the Institute for Design Research and Outreach (IDRO). Provide direction for the development and implementation of College Extension and Outreach programs, budgetary, and management policies as a member of the College and University Extension and Outreach administrative teams and the 12-state North Central Regional CED directors. Collaborate with other ISU departments and units, Extension and Outreach program units, and 20 multi-county Extension Education regions to create and execute quality programs, particularly in the educational areas of community development, economic development, local government, community design, and community planning. Provide leadership for needs assessment, development, delivery, and evaluation of

issue-based and interdisciplinary CED programs within the university and with outside partner agencies.

Foster an atmosphere encouraging collegial interactions across the College of Design and ISU Extension and Outreach, as well as promoting interdisciplinary research and teaching activities. Strategically administer and maximize the resources of IDRO and CED. Increase IDRO's and CED's national and international reputation by fostering and supporting quality research, teaching and outreach. Develop and manage entrepreneurial approaches to procure revenue through grants, contracts, gifts, and fees to support and expand ISU Extension and Outreach programs, including managing a multi-million dollar budget. Direct and facilitate use of educational and communication technologies and creative formats for reaching a variety of constituents. Recruit, hire, supervise, and evaluate a diverse campus and field staff funded from base budgets and revenue generation.

Assist the College of Design chairs in providing oversight to faculty with Extension appointments. Provide input to the College of Design and its departments on the promotion and tenure of Extension faculty. Lead and coordinate distance education efforts in the College of Design and serve on Iowa State University's Associate Deans Distance Education Committee. Serve on College of Design Councils and Committees as stipulated by College of Design governance. Provide holistic leadership for the engaged scholarship of the greater university community through ISU Extension and Outreach. Contribute to the academic success of the College as a faculty member by supporting graduate students, conducting research, guest lecturing, and producing scholarly products as appropriate for Extension and Outreach. Accomplish other duties as assigned by the College Dean and/or Vice President for Extension and Outreach.

### **Required Qualifications**

- Eligible for tenure as an associate or full professor in the College of Design
- Earned doctorate or equivalent terminal degree in a discipline in the College of Design or a closely related field
- Established outreach record
- Record of external competitive funding and revenue generation.

### **Preferred Qualifications**

- Significant understanding of the range of disciplines in the college
- Demonstrated collaborative leadership and administrative experience managing personnel and budgets
- National recognized Extension experience at a land-grant university
- Exemplary record of Extension outreach/scholarship
- Experience in strategic planning, program development and evaluation, international/global and multicultural activities.

### **Special Conditions**

All offers of employment, oral and written, are contingent upon the university's verification of credentials and other information required by federal and state law, ISU policies/procedures, and may include the completion of a background check.

## Application Instructions

Application must be submitted online. To apply for this position, please click on “Apply to this job” and complete the Employment Application. Please be prepared to enter or attach the following:

- 1) Resume/Curriculum Vitae
- 2) Letter of Application/Cover Letter
- 3) Contact Information for Three References

If you have questions regarding this application process, please email [employment@iastate.edu](mailto:employment@iastate.edu) or call 515-294-4800 or Toll Free: 1-877-477-7485.

**To ensure consideration, submit application by:**

March 23, 2017

**Quick Link to Posting:**

<http://www.iastatejobs.com/postings/24529>

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*Iowa State University is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, age, religion, sex, sexual orientation, gender identity, genetic information, national origin, marital status, disability, or protected veteran status, and will not be discriminated against. Inquiries can be directed to the Director of Equal Opportunity, 3350 Beardshear Hall, 515 Morrill Road, Ames, Iowa 50011, (515) 294-7612.*