



**National Association of Community Development Extension Professionals
June 9, 2019 – Board Meeting
Asheville, North Carolina**

Agenda

- **Welcome / Call to Order / Introductions** ~ David Civittolo
 - Called to Order at 11:35 a.m.

 - David Civittolo, President
 - Susan Kelly, President Elect
 - Trudy Rice, Immediate Past President
 - Nancy Bowen-Ellzey, Treasurer
 - Michael Dougherty, Secretary
 - Amanda Philyaw Perez, Southern Region (via Zoom)
 - Adam Hodges, 1890 Rep
 - Susan Jakes, Host Committee

 - David Civittolo welcomed everyone and complemented the work of the Host Committee.

- **Approval of the agenda** ~ David Civittolo
 - Susan Kelly moved. Nancy Bowen-Ellzey seconded. Approved.

- **Approval minutes from May 17, 2019** ~ Michael Dougherty
 - Nancy Bowen-Ellzey moved. Adam Hodges seconded. Approved.

Committee/Liaison Reports

- **2019 NACDEP Conference Details** ~ Susan Kelly, Susan Jakes
 - David Civittolo asked if anything needed. Susan Kelly said has fantastic team. Way to do it is to Pick a team and let them go. Ricky and Jodi Atkins handling it as people coming in.
 - Susan Kelly noted that first 200 registrants getting cards from the keynote speaker. Last 40 plain bag and can purchase cards.
 - Susan K said some Mobile Learning Workshops were still “up in the air.” Some people are worried about the river being up. Some people want to swap. Will accommodate as can. Added that a large number of people going on the mobile workshops – 160 to 180. Extension vans are being used for all but one non-walking tour to cut costs. (There are two walking tours without vehicles needed).
 - Susan K noted that there are 100 printed programs for those not on Guidebook. Encouraged people to use the app.
 - Nancy Bowen-Ellzey asked about posting pictures. Susan James noted frames for pictures (selfies). Susan K said to post pictures on Guidebook.
 - Susan K noted that tomorrow (Monday) would be the Presidential Reception at the Top of the Plaza Lounge, after the regional meetings and encouraged the board to invite people as appropriate. Susan J noted that it would be dinner on your own afterwards with an optional “states night out.” Susan K said that local slow food will be catered for the reception.
 - Susan J talked about new different ways being used for people to connect – such as Playdoh to make models and a message/idea board. She also the board to jump in and show people to super-engage. Susan K noted that the Hospitality Committee was full of people who went to Cleveland (the 2018 conference) and it didn’t feel like family to them, so they came up with other ways to connect.

- David noted that one area that backs up with is the Silent Auction (on Tuesday evening). He noted that he didn't want the lines to get too long and asked that people help out with transactions. Susan K said she was not sure how the evening would go with awards, development efforts, and the entertainment. Susan J noted that the Mobile Learning Workshops last until 5, the poster sessions starts at 6 with judging – including a people's choice award – and then there would be dinner and the ceremony.
- David said he appreciated everything the committee had done and that it was amazing to see the full arc of activity to get to this point.
- Susan J said that Susan K had the idea of catalyzing a state chapter along with planning for the conference. Others can do that. North Carolina had 27 on the planning committee and another 15 persons showing up. Susan K added that in total about 50 people became involved. Nancy Bowen-Ellzey noted that this effort was focusing on the next generation of extension. Susan K added that it would create future committee chairs as well.
- David said the board would need to coordinate things before all the events (Sunday evening or Monday morning). He said the board would need to strongly promote the selfie wall and the Guidebook app. Susan J suggested adding selfies to the Monday morning announcement slides.
- **Annual NACDEP Business Meeting PowerPoint Review ~ David Civittolo**
 - David Civittolo reviewed the Reviewed PowerPoint for the business meeting. He noted that it was important to do this once a year and that he used a format from Trudy Rice (the immediate past president), who had used it from Kelly Nix (who preceded Trudy as president).
 - David added that Brent Elrod from NIFA will be added to the agenda (probably early in the presentation).
 - Trudy Rice recommended stressing Playbooks.
 - Susan Kelly asked about recognizing past presidents. David said was going to do that.
 - Susan then asked about recognizing Chapters. David said he was going to do that as well.
 - Nancy Bowen-Ellzey asked if NACDEP was at 15 years. Susan responded it was the 15th conference.
 - Susan commented that ANREP (Association of Natural Resources Extension Professionals) had surged to 500 members but was not sure why. Trudy Rice said they may have possibly pulled people from the County Agents Association.
- **Old Business**
 - None.
- **New Business**
 - None
- **Adjourn**
 - Trudy Rice moved to adjourn. Susan Kelly seconded. Adjourned at 12:08 p.m.
- **Lunch was served after the meeting.**