



National Association of Community Development Extension Professionals

## **Nov. 19, 2021 Board Meeting**

### **Agenda**

- **Welcome/Call to Order** ~ *Melinda Grismer*
- **Roll Call** ~ *Crystal Tyler-Mackey*
  1. Melinda Grismer
  2. Ramona Madhosingh Hector
  3. Crystal Tyler-Mackey
  4. Molly Donovan
  5. Jan Steen
  6. Michael Dougherty
  7. Joy Moten-Thomas
  8. John Phillips
  9. Daniel Eades
  10. Rebekkah Dudensing
  11. Michael Wilcox
  12. Jaime Menon
  13. Eric Walcott
  14. Craig Carpenter
  15. Russ Garner
  16. Michelle Eley
  17. Keith Harris (USDA-NIFA)
  18. Ricky Atkins
  19. Tamara Ogle
  20. Emily Proctor
  21. Susan Jakes
  22. Katie McFarland
- **Approval of the Agenda** ~ *Melinda Grismer*
  - Rebekkah made motion to approve. Daniel seconded. Approved.
- **Approve Oct. 15, 2021 Minutes** ~ *Crystal Tyler-Mackey*
  - Joy made motion to approve. Molly seconded. Approved.
- **Treasurer's Report - accept and file** ~ *Daniel Eades*



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- Report filed. Note some expenses are higher than budgeted for. Will meet with Ricky to discuss and plan for moving forward. Daniel made motion to file the report. Rebekkah seconded. Approved.
- **The Association Source** ~ *Ricky Atkins, NACDEP Executive Director*

### Partner Reports

- Keith Harris ~ NIFA liaison
  - Shared updates on NIFA efforts, including continuing to fill vacant positions and have made a lot of progress, as well as programmatic offerings from NIFA, including rapid response options being implemented for climate change crisis, supply-chain risk management, and others from a food and agriculture perspective
- Regional Rural Development Centers Rep. ~ *Michael Wilcox*
  - Report has been prepared. New faculty fellows program launched by NC-CRD;
  - Thematic working groups have funding to be catalyzed.
  - Western Rural Development Center has arranged for Dr. Mike Hoffmann, Professor Emeritus, Cornell University, to be the guest speaker at the December 2nd meeting of the National Extension Climate Initiative. All are invited and those working in food systems may find this of particular interest. Details available at <https://connect.extension.org/event/our-changing-menu-climate-change-and-the-foods-we-love-and-need>
  - Hear from western community leaders from Idaho, New Mexico, and Utah on their community's efforts to advance economic development using the Western Rural Development Center's ASAP. Watch the video: [https://www.youtube.com/watch?v=hZ\\_yU6eFPD4](https://www.youtube.com/watch?v=hZ_yU6eFPD4)
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### Standing Committee Reports

- Finance Committee ~ *Craig Carpenter*
  - Meeting soon. No specific report here.
- Communications Committee ~ *Jaime Menon/Jan Steen*
  - Next Communications Committee (Comm Comm) meeting December 3, 10am EST - email Jan ([jmsteen@ksu.edu](mailto:jmsteen@ksu.edu)) or myself (Jaime - [jmenon@ksu.edu](mailto:jmenon@ksu.edu)) if you are interesting in attending!
  - Latest webinar has been posted
- Diversity, Equity & Inclusion (DEI) Committee ~ *Michelle Eley*
  - Meet in October and meeting again today. Working within the group to connect those from DEI committees with other NACDEP committees to have representation across the committees. Lisa Hinz and Lupe Valtierra have agreed to co-chair the work
- Marketing Committee ~ *Emily Proctor*
  - Shared concept for NACDEP Professional Development event on January 13 to allow for connections and to hear from award winners, gain resources, share



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information about award and presentation proposals, promote the upcoming conference, share the virtual CD library, and hold regional meetings, etc.

- Member Services Committee ~ *Michael Dougherty*
  - December webinar is set for mental well-being on Dec 15. Looking at timing for other webinars – may hold every other month, for example
- Recognition Committee ~ *Eric Walcott*
  - Tamara gave the report and noted the group didn't meet in November but will meet in December. They're working with Ricky to update the form for awards proposals since the website changed last year.
- Historian Report ~ *Stacey McCullough*

### Updates from the Regions & Partners

- Northeast ~ *Molly Donovan*
- North Central ~ *Kara Salazar*
- Southern ~ *Susan Jakes*
  - Planning to email the region the Monday after Thanksgiving break.
- Western ~ *Katie Hoffman*
  - Planning a regional retreat and will invite Utah to join. Also hosting a training on how to submit for awards.
- 1890 ~ *Joy Moten-Thomas*
  - Making progress in compiling 1890 NACDEP members and met with them last week. Melinda attended and also shared the newly adopted opportunity for 1890 and 1994 memberships.
- 1994/FALCON ~ *John Phillips*
  - FALCON happened with about 204 registrants in October. Went well. Watching the "Build Back" national bill that includes funding on infrastructure that would be beneficial for 1994s
  - USDA Indigenous Food Sovereignty Initiative: <https://www.usda.gov/tribalrelations/usda-programs-and-services/usda-indigenous-food-sovereignty-initiative>
  - White House Commits to Elevating Indigenous Knowledge in Federal Policy Decisions: <https://www.whitehouse.gov/ceq/news-updates/2021/11/15/white-house-commits-to-elevating-indigenous-knowledge-in-federal-policy-decisions/>
- ELC (Feb. 9-10, 2022) ~ *Donna Rewalt, Mike Gaffney*
  - Melinda shared that the call for proposals ends today
- Joint Council of Extension Professionals (JCEP) ~ *Adam Hodges/Melinda Grismer*
  - Proposal RFP <https://www.jcep.org/pild> originally due December 6, now due December 15.
- Journal of Extension ~ *Jamie Rae Walker*
- PILD (April 3-6, 2022 in Arlington, VA) ~ *Russ Garner, Ramona Madhosingh-Hector*
  - PILD proposal/RFP <https://docs.google.com/document/d/1YgR6O1YJ5Y9v2LVcn6LEwyORdcBVxEiu/edit#heading=h.gjdgxs>



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## Conference Reports

- 2022 Conference – *Melinda Grismer/Tamara Ogle/Rebekka Dudensing*

## New Business

- **NACDEP NEW Year (instead of a 2022 Virtual Track) – Emily Proctor**
  - Marketing Committee will share its current plans to bring a half-day, virtual event for NACDEP members into reality on Jan. 12, 2022 – *(at the October board meeting, we decided to create an early January half-day virtual option for \$25-\$50 per person regardless of membership status showcasing 2021 award winners and providing a forum for regional meetings; marketing committee will take the lead on this)*
  - Melinda reported that Emily shared information on the afternoon of January 13, 2022 Professional Development Event. It was also noted that attendees from 1890 and 1994 institutions who have never been NACDEP members can attend with a waived fee. Vote needed to hold the event.
  - Joy made motion to host a January Professional Development event, “NACDEP New Year Spark”. Susan Jakes seconded. Approved
- **Moving from Membership to Subscription – tabled from last meeting**
  - Based on our discussion during the September board retreat, we need to discuss the specifics of moving away from membership and toward a subscription base – *deferred to the finance committee (Craig Carpenter) to discover the fiscal policies driving this decision and the implications of this decision*

## Unfinished/Ongoing Business

- **NACDEP’s Policies and Procedures Change**
  - The Recognition Committee proposes a motion to change Section M of NACDEP’s policies and procedures (see attached) to clarify how the awards nomination process works for the DSA and DCA award. In the past, we have allowed regional winners that did not win nationally from the two previous years to be resubmitted for the applicable national award. These changes clarify that process and ensure that a single university does not have multiple nominees for these two awards – *deferred to policy and procedure committee (Adam Hodges)*
- **Member outreach – what data to collect and how to gather it**
  - Adding a NACDEP directory linked to our profiles showcasing knowledge areas and key demographic information (merging the MemberClicks and the Oxford Abstract categories to create the NACDEP priority list) by completing conference registration through Oxford Abstracts – *Melinda is working on this item with the host conference Sessions Committee currently*

## Adjourn



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Board meetings are by Zoom on the 3<sup>rd</sup> Friday of each month (Next one: Dec. 17, 2021)  
**START TIMES: 9 a.m. (PACIFIC) • 10 a.m. (MOUNTAIN) • 11 a.m. (CENTRAL) • noon (EASTERN)**