



National Association of Community Development Extension Professionals

**June 7, 2022 Business Meeting
Indianapolis, IN
11am**

- **Welcome/Introductions ~ Melinda Grismer**
- **Approval of 2022 Annual Business Agenda – Matt Ulmer made motion. Nancy seconded. Approved.**
- **Approval of 2021 Business Minutes – Adam Hodges made motion. Michael Dougherty seconded. Approved.**
- **Strategic Planning and Doing in 2021-22 ~ Melinda Grismer**
 - Melinda shared that there were 15 full scholarships to new members from 1890 and 1994 institutions.
 - Waived fees for 1890 ad 1994 members in short term.
 - Launched new effort called NACDEP New Year
 - New standing committee – DEI, led primarily by Michelle Eley, Lupe Valdez and Lisa Hinz
 - One new state chapter - Mississippi
- **Treasurer’s Report - accept and file ~ Daniel Eades**
 - Daniel shared highlights of the financial state of NACDEP.
 - Two remote conferences provided a solid financial cushion for organization.
 - When there are savings they are put into the endowment.
 - Donna Rewalt made motion to approve treasurer’s report. Susan Kelly seconded. Approved.
- **JCEP – Joint Council of Extension Professionals - Melinda Grismer**
 - Melinda communicated that all Extension professional associations at the national level are members of JCEP. She discussed the standing committees and an update. The update is that PILD and ELC planning committees are open to membership at large.

Partner Reports

- Sarah Rocker ~ USDA – National Institute of Food and Agriculture (NIFA) liaison



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- Shared what NIFA is, the mission, and the programs supported by NIFA efforts,
- Shared the 2022 USDA Departmental Goals – NIFA is charged with moving those goals forward
- Encouraged NACDEP members to consider the themes as you apply for funding as they will be prioritized.
- Shared a new RFA calendar to note in advance when RFAs are forthcoming
- Highlighted a funding opportunity regarding rapid response to support and protect communities from natural disasters with regard to food.

Standing Committee Reports

- Finance Committee ~ *Craig Carpenter*
 - Shared the committee's charge, including developing the annual budget and audit.
 - Last audit had favorable outcome.
 - Conference meets quarterly
 - Development committee became formal part of finance committee this year
- Communications Committee ~ *Jaime Menon/Jan Steen*
 - Communications Committee (Comm Comm) supports anything communication related to NACDEP.
 - Email Jaime - jmenon@ksu.edu if you are interested in attending the next meeting!
- Diversity, Equity & Inclusion (DEI) Committee ~ *Michelle Eley*
 - Michelle thanked the co-chairs, Lisa Hinz and Lupe Valtierra, committee members, and Michael Wilcox and Rachel Welborn for groundwork efforts to form.
 - The work has evolved, beginning with Susan Kelly's term as president, growing under Adam Hodges leadership and formalizing under Melinda Grismer's presidency in 2021-22.
 - Shared the mission and vision of the committee.
 - Invited interested members to join.
 - Noted that there are many opportunities, but had to prioritize some items to start with. One is reviewing by-laws to modify/insert inclusive language.
 - Upon Melinda's request, are developing an opportunity to assess needs.
 - Will look at actionable items once data are received
- Journal of Extension ~ *Jamie Rae Walker*
 - Shared that JOE is celebrating it's 60th anniversary
 - Need reviewers
 - Working through the queue of submitted articles
 - There's a table with representatives at the conference.
 - Encouraged to submit articles
- Marketing Committee ~ *Susan Kelly*
 - Susan reported on committee in Emily Proctor (chair) absence.
 - Shared the charge of the committee and encouraged members to consider joining the committee
- Member Services Committee ~ *Michael Dougherty*
 - Shared the charge of the committee and the activities offered solely to members.



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- Wednesday Webinars started pre-COVID. Have taken a short break given the number of Zoom meetings offered. Will resume soon.
- Welcomes new members with orientation.
- Connecting members
- Supports scholarship efforts
- Scholarship Fundraising
 - Encourage fundraising effort on Fundly to support scholarships for next year.
- Recognition Committee ~ *Eric Walcott*
 - Shared the charge of the committee. Encouraged members to consider joining the committee and/or to share feedback on how to do things better next year.
 - Also encouraged submissions for awards

Regional Rural Development Centers Rep. ~ *Michael Wilcox*

Melinda thanked the regional representatives:

- Northeast ~ *Molly Donovan*
- North Central ~ *Kara Salazar*
- Southern ~ *Susan Jakes*
- Western ~ *Katie Hoffman McFarland*
- 1890 ~ *Joy Moten-Thomas*
- 1994/FALCON ~ *John Phillips (represented at the conference by Henry Thompson)*

Conference Reports

- 2023 Conference – *Katie Hoffman McFarland*
 - Katie shared that Mike Gaffney is co-chairing the committee.
 - Encouraged the members to attend “beautiful” Coure d’Alene in Idaho – a resort destination.
 - It’s May, so earlier, but that allows for more affordable rate
 - Seeking a member to chair the “Sessions” committee
- 2024 – Calls for applications to host conference, with preference this year for Southern region and 1890s.

- **Handed over the gavel –**
- **Thanked Adam Hodges, Susan Jakes and Crystal Tyler-Mackey as outgoing members**
- **President Rebekkah Dudensing**
 - Encouraged members to engage in opportunities on committees or as JOE reviewers
 - Encouraged members to visit silent auction
 - Recognized new board members

Adjourned 12:02